

Syeda Taseed Fatima
English composition
Test #3

QNo:1

Precis Writing

Learning Beyond Institutional Constraints

A high value knowledge can be pursued beyond institutional constraints vis-a-vis surroundings. When people from a community gather at a workplace the mutual exchange of thoughts between them inculcates valuable information. This informal attainment of knowledge at community centers enlighten them over social issues. This social exposure enhances their communication skills. This involves disagreements as well but contradictions over mutual thoughts enable individuals to survive in unfavourable environments. Thus, individuals learn problem solving techniques through pacific means. This promotes mutual reliance and confidence

among people. Socializations holds broader scope of informal learning. The declining rate of informal education is learning but still it continues to thrive in society while maintaining its authenticity.

Words in paragraph : 500

words in précis : 112

QNo:2

Change the voice

(i)

A series of experiments is being conducted by researchers in the lab.

(iii)

My laptop has been stolen from the office by someone.

(v)

Let the door be closed immediately.

(vi)

The project will have been completed by them by next week.

(ix)

He was seen delivering the speech to the crowd by me.

QNo:3

Indirect speech

Emma asked the Jake that if he has seen the latest draft of community project proposal. Jake replied that he had looked over it previous night. Overall it was fine but some parts needed more detail.

Emma inquired which parts were unclear. Jake replied that the budget section was a bit vague and the timeline did not account for delays. Emma said that she noticed that too and if they would try to fix it before next day's meeting. Jake affirmed that if they left it as is, the committee would question their planning. Emma replied that she would handle the budget section and asked Jake if he could take care of the timeline. Jake replied that they must inform about the risk management, definitely. Emma appreciated the idea and suggested to meet after lunch to combine their changes and finalize it. Jake wished that this version would impress them and avoid unnecessary questions.

QNo:4

Translation

Success is not the game of luck or fate in life rather the result of consistency, hardwork and intellect.

Although the paths are often difficult and full of unprecedented hurdles but those who strive with courage and resolution, they achieve their destination. Some people look at the success of others with an evil eye and take their decisions hurriedly, by doing so failure trap them, on the other hand those who prioritize experience and advice, they find an opportunity in every difficulty. Those who try to overcome their shortcomings, they not only progress in life but become a beacon of inspiration for others as well. Likewise, those who are fond of seeking knowledge and learning from new experiences, they are able to take better decisions in their analytical thinking and in their acts.