

Q1. Punctuate the following passage.

PUNCTUATION:

"My quaint Ariel," said Prospero to the little sprite, when he made him free, "I shall miss you, yet you shall have your freedom." "Thank you my dear master," said Ariel, "but give me leave to attend your ship with prosperous gales before you bid farewell to the assistance of your faithful spirit."

B) Rewrite the following passages, converting what is in direct speech to indirect, and what is in indirect speech into the direct.

CONVERSION -

John greeted Bob and asked, whether he had heard the news about Jake. Upon this Bob replied in negation and asked, what has happened to him. John replied that he was terminated a day before, if he could believe it. On hearing this Bob asked for the reasons, in wonders and affirmed that, he thought that Jake has been doing good. John further told that there



was some budget issues, unfortunately, they had to let some people go.

Bob considered it a terrible incident and told that Jack had been there for years and how is he been taking it. John told that he is not doing well as he was shocked and frustrated. Further he said, he tried to offer help to him but he has been still processing it. Bob replied in frustration that the situation is hard, yet he is believing that he would come back. He further said, it is annoying, when a person with whom one had been working with, went through this situation. John replied in affirmation and said that they would miss him in the office and hoping that he would get stable soon.

Q2 Change the voice of all of the following sentences.

④ ~~Had four assignments are completed by you?~~

(i) Have your assignments are being completed by you?

(ii) The subjects designed have been mastered by her.

- (iii) New projects will be launched by the Company in the coming month.
- (iv) Students have been assigned a challenging homework assignment by the teachers.
- (v) A state of the art bridge for the city is being designed by the engineers.
- (vi) Last year, an award winning film has been produced by the director.
- (vii) The project's results will be announced by managers at the meeting.
- (viii) The gates will have been locked by the guards by 2 P.M.
- (ix) This landscape has been drawn by my brother.
- (x) The injured woman was being helped by the people.