

— (Precis) —

Question No. 1: Part A

Punctuation

"My quaint Ariel", Prospero said to the little sprite, when he made him free. I shall miss you; yet, you shall have your freedom. Ariel said, "thank you my dear master" but give me leave to attend your ship with prosperous gales before you bid farewell to the assistance of your faithful spirit.

Part B:

John said to the Bob that has he heard the news about Jake. Bob replied with surprise, "no" what happened to him. John said that the Bob has terminated yesterday. Bob replied that Jake was doing well in his role then why this happen? John said that there were some budget cuts and they had to let a few people go home. It is really

his unfortunate. Bob said that the news is terrible. Jake has been working for many years. He said that how Jake is reacting on it. John replied that he is not so well, he is shocked and frustrated. He said that he tried to offer him support but Jake is himself processing everything. Bob said that this will be so hard for him, he will bounce back soon. He said that it will be always tough when someone you have worked with for so long has to go through this. John said that it is really tough, and he will miss him having around the office. He said that he will hope that he stood on his feet soon.

Question no. 2

→ Change the voice of all of the following sentences:

1 Have you completed your assignment?
Had you completed your assignment?

2 She has mastered the subject of design.

She had mastered the subject of design.

3 The Company will launch a new product next month.

The Company would launch a new product next month.

4 The teacher has assigned a challenging homework assignment to the students.

The teacher had assigned a challenging homework assignment to the students.

5 The engineers are designing a state-of-the-art bridge for the city.

The engineers were designing a state-of-the-art bridge for the city.

6 The director produced an award-winning film last year.

The director had produced an award-winning film last year.

7 The manager will announce the projects' results at the meeting.

The manager would announce the projects' results at the meeting.

8 The guards will have locked the gates by 2 P.M.

The guards would have locked the gates by 2 P.M.

9 My brother has drawn this landscape.

My brother had drawn this landscape.

10 The people were helping the injured woman.

The people had been helping the injured woman.