

1. He is the one who has the blue tie on.
2. We like the new secretary very much.
3. Could you tell me how I can get in touch with Mr. Irfan?
4. We are not sure he is experienced enough for the position.
5. She is very sick and has been in the hospital for 2 weeks.
6. We talked for three hours this morning.
7. We are using all the information we have to make an informed decision.
8. They change our seats oftenly at work.
9. They do not let us sending our clients gifts without getting approval from management first.
10. Do we have any coffee or tea to offer our guests?

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