

- ① He is the one who has blue tie on.
- ② We like the new secretary very much.
- ③ Could you tell me how I can get in touch with Mr. Irfan?
- ④ We are not sure he has enough experience for the position.
- ⑤ She's very sick and has been at the hospital for two weeks.
- ⑥ We talked for three hours this morning.
- ⑦ We are using all the information to make an informed decision.
- ⑧ They change our seats often at work.
- ⑨ They don't let us send our clients gifts without getting approval from management's first.
- ⑩ Do we have some coffee or tea to offer our guests?

1. He's the one who/that has the blue tie on.
2. We like the new secretary very much.
3. Could you tell me how I can get in touch with Mr. Irfan?
4. We're not sure if he is experienced enough for the position.
5. She's very sick and has been in the hospital for two weeks.
6. We talked for three hours this morning.
7. We're using all the information we have to make an informed decision.
8. They often change our seats at work.
9. They don't let us send our clients gifts without getting approval from management first.
10. Do we have any coffee or tea to offer our guests?