

- ① He is the one who has blue tie on.
- ② We like the new secretary very much.
- ③ Could you tell me how I can get in touch with Mr. Irfan?
- ④ We are not sure he has enough experience for the position.
- ⑤ She's very sick and has been at the hospital for two weeks.
- ⑥ We talked for three hours this morning.
- ⑦ We are using all the information to make an informed decision.
- ⑧ They change our seats often at work.
- ⑨ They don't let us send our clients gifts without getting approval from management's first.
- ⑩ Do we have some coffee or tea to offer our guests?