

English correction:

- 1) He is the one who has blue tie on.
- 2) We like the new secretary very much.
- 3) Can you guide me about how can I get in touch with Mr. Trefan?
- 4) We are not sure ~~whether~~^{if} he has enough experience for the position.
- 5) She ~~was~~^{is} very sick and has been in the hospital for 2 weeks.
- 6) We have talked for 3 hours ~~at~~^{this} morning.
- 7) We are using all the information we have to make an informed decision.
- 8) They ^{often} change our seats at work.
- 9) They do not let us send gifts to our clients without getting approval from management.
- 10) Do we have ^{any} coffee or tea to offer our guests.