

OR
Write an application to the executive engineer electricity to solve the problem of constant power failure in your locality.

The Executive Engineer,
Electricity Company,
Islamabad.

Subject: Problem of constant Power
failure in D.E.F. area.

Respected Sir,

I want to bring your attention
towards a deep concern i.e. problem
of constant power failure in our Area.
The Area D.E.F. is facing major
power failures from last week.
These power failures are disrupting
daily routine. Also, they are limiting
our access to clean water, as
water pumps rely on electricity.

Kindly look into this matter. Thanks
in anticipation.

Yours Faithfully,
X.Y.Z.

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