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PRÉCIS
Central Superior Services Examination (CSS) 1982

Passage.

Objectives pursued by, organizations should be directed to the satisfaction of demands resulting from the wants of mankind. Therefore, the determination of appropriate objectives for organized activity must be preceded by an effort to determine precisely what their wants are. Industrial organizations conduct market studies to learn what consumer goods should be produced. City Commissions make surveys to ascertain what civic projects would be of most benefit. Highway Commissions conduct traffic counts to learn what constructive programmes should be undertaken. Organizations come into being as a means for creating and exchanging utility. Their success is dependent upon the appropriateness of the series of acts contributed to the system. The majority of these acts is purposeful, that is, they are directed to the accomplishment of some objective. These acts are physical in nature and find purposeful employment in the alteration of the physical environment. As a result utility is created, which, through the process of distribution, makes it possible for the cooperative system to endure. Before the Industrial Revolution most cooperative activity was accomplished in small owner-managed enterprises, usually with a single decision maker and simple organizational objectives. Increased technology and the growth of industrial organizations made necessary the establishment of a hierarchy of objectives. This, in turn, required a division of the management, function until today a hierarchy of decision maker exists in most organizations. The effective pursuit of appropriate objectives contributes directly the organizational efficiency. As used here, efficiency is a measure of the want satisfying power of the cooperative system as a whole. Thus efficiency is the summation of utilities received from the organisation divided by the utilities given to the organisation, as subjectively evaluated by each contributor. The function of the management process is the delineation of organizational objectives and the coordination of activity towards the accomplishment of these objectives. The system of coordinated activities must be maintained so that each contributor, including the manager, gains more than he contributes.

Final Draft

The Effective Objectives of Organizations

The effective objectives of organizations must ^{fulfill} fulfill the demands of humans. Organizations perform numerous activities but the success of any organization is based on its effectiveness.

The purposeful nature of organizations not only cooperate with individuals but also ^{provides} provide employments. Moreover, the advancement in technology and industrial growth have boosted the effectiveness of organizations.

The most enormous objectives of any organization contribute to the efficiency of organization. The coordination among ^{employees} the employees of organization must be maintained so that ~~well~~ functions of the organizations ~~will~~ ^{are} be achieved. Therefore, the effective objectives of organizations play profound roles.

(Total words 99)

Mastering Précis for PMS, CSS

Remarks by Examiner

In main précis

| | Yes | No |
|--|--------------------------|--------------------------|
| 1. Main idea is picked | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Main aspect(s) of an idea is/are covered | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Written in student's own language structure | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Cohesion/rhythm/orgnization needs improvement | <input type="checkbox"/> | <input type="checkbox"/> |
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In Title

| | Yes | No |
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| 1. Title matches with précis/main idea | <input type="checkbox"/> | <input type="checkbox"/> |
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Marks

Main Précis: _____ / 15

Title: _____ / 5

Remarks