

1. In the accident one of my arms was broken and my legs bruised.

In the accident one of my arms broke and my legs bruised.

2. You have been working very hard for the last two years. Isn't it?

You have been working very hard for the last two years. Haven't you been?

3. John could hardly do not better than to have caught a bass of such dimensions.

John could hardly do better than to have caught a bass of such dimensions.

4. The people who had been raising slogans against the government for many hours they wanted increase in their salaries.

The people who had been raising slogans against the government for many hours wanted increase in their salaries.

5. I who have no chance to meet him would rather go with you instead of sitting at home.

I, who ~~have~~ has no chance to meet him, would rather go with you instead of sitting at home.

6. He not only comes there for swimming but also for coaching new swimmers.  
He comes here not only for swimming but also for coaching new swimmers.

7. When he visited the fair last time, he brought no less than twenty school bags.  
Last time, when he visited the fair, he brought no fewer than twenty school bags.

8. Ten cattles were grazing in the field.  
Ten cattle were grazing in the field.

Q:- correct the following sentences.

1. The book comprises of twelve chapters  
The book comprises of twelve chapters.

2. He scarcely comes to see me now.  
He hardly comes to see me now or  
He seldomly comes to see me now.

3. If i will have time, I shall visit the art exhibition.

If I ~~will~~ have time, I shall visit the art exhibition.

4. He bought the book before he met me  
He bought the book before he met me.

5. I found that he is guilty.

I found him guilty, or I found that he was guilty.

6. She is senior than me in service.

She is senior to me in service.

7. Home is place where we earn our grace

Home is a place where we ~~earn~~ enjoy our grace.

8. While i was travelling in a train, piece of luggage fell on my head.

While I was travelling in train, a piece of luggage fell on my head.

9. Shakespeare is Kalidasa of English literature.  
Shakespeare is the Kalidasa of English literature.

10. One of the students were absent for a week.

One of the students was absent for a week.

11. He, I and, you were present there.  
You, he and I were present there.

12. Each states in the country have a different language.

Each state in the country has a different language.

13. How many letters you have written since the beginning of the month?

How many letters have you written since the beginning of the month?

14. They were very astonished to see us.

They were much astonished ~~to~~ see us.

15. He decided staying here over vacation.

He decided to stay here over ~~the~~ vacation.

## Special CSS 2023

1. I am looking forward to see you on Monday.

I am looking forward to seeing you on Monday.

2. How many students are ready to give the test today?

How many students are ready to take the test today?

- I contacted my five colleagues but all of them did not respond.

I contacted my five colleagues but none of them responded.

1. I am tired and would not rather go out - this evening.

I am tired and would not go out - this evening.

5. Our economical condition is worsening day by day.

Our economic condition is worsening day by day.

5. - One can find useful information about eating nutritiously on the internet.

One can find useful information about nutritious eating on internet.

7. I could not find you there yesterday.  
I could not find you there yesterday.

8. orphaned in infancy, he was brought  
about by his grand parents.

Being orphaned in infancy, he was brought  
up by his grand parents.

## Punctuation

CSS-2020

Letters between relatives, and friends are called personal letters. The most important thing in such letters is the content don't begin with a hackneyed phrase, like, "I was delighted to get your letter received, & I have ~~of them~~ often thought of writing to you". Use a vigorous, clear, chatty style.

## Special CSS-2023:-

1. Courts were open today, however no cases were heard.

Courts were open today; however, no cases were heard.

2. His duty was clear, he had to report -theft.

His duty was clear; he had to report -theft.

3. Did he really say, "I can do it again?"  
Did he really say, "I can do it again"?

4. Great Expectations is an autobiographical novel.

"Great Expectations" is an autobiographical novel.

5. The items was discussed and decided, however, members were by no means

convinced.

The item was discussed and decided; however, members were by no means convinced.

6) Theatrical performances are governed by one simple principle: the quality of play depends on the quantity of play. Theatrical performances are governed by one simple principle: the quality of play depends on the quantity of play.

7) Who said these famous words, "I regret having just one life to lose for my country?"  
Who said these famous words: "I regret having just one life to lose for my country?"

8) Shakespeare's play Hamlet is popular due to the complex character of Hamlet. Shakespeare's play 'Hamlet' is popular due to the complex character of Hamlet.



## CSS-2019

1. What time do we arrive at our destination.
2. we are flying against some rough weather. Please fasten your seat belts.
3. It's warming up; at noon we should be able to go swimming.
4. My parents are not responsible for my actions.
5. This pan is for cooking omelettes.
6. For poor attendance, this course is being cancelled.
7. The police took the man in for questioning.
8. The woman you gave the book to is my aunt.

## CSS-2018

1. Besides a Ford he has a Fiat car.
2. I saw him felling a big tree ~~by~~ <sup>with</sup> a hatchet.
3. I must start at dawn to reach the station in time.

4. I have known him for a long time.

5. Will you walk into my parlour?

6. The public are cautioned about Pickpockets.

### CS-2017

1. I cannot buy this car at this price.

2. Send these books to my home address.

3. Monkeys live in trees.

4. I said it to his face.

5. The manager acknowledged the receipt of my letter promptly.

6. Most foreign students don't like American coffee and Neither do I.

7. We ought to take care of our parents when they are old.

8. Yousaf dug in the garden the whole of yesterday.

## special CSS-2022

1. What can be the reason for his absence.
2. You won't be able to bring him on his knees.
3. I was utterly unaware of the looming threat.
4. Please remind me of the meeting next week.
5. We should not give in to such pressure tactics.
6. Heavy rains are generally preceded by violent winds.
7. Do you pay the bill in cash?
8. I agreed to his revised plan.

## Special CSS-2023

1- آپ اس فیصلے کے مضمرات سے ابھی واقف نہیں۔  
For now, you are not aware of the consequences of this decision.

2- صدر کی اپنے ہم منصب سے ملاقات پہلے سے طے شدہ تھی۔  
President's meeting with his counterpart was already fixed.

3- میرا بھائی ماہر فلکیات ہے، نجومی نہیں۔  
My brother is astronomer, not astrologist.

4- ہمیں خود کو نئے حالات کے مطابق ڈھالنا چاہیے۔  
We should adapt ourselves according to the new circumstances.

5- نماز باجماعت جلد راکھی جائے گی۔  
Congregational prayer would be performed soon.

6- سفارتی آداب کا خیال رکھنا ضروری ہے۔  
It is important to observe diplomatic etiquettes.

7- تقریب کا باضابطہ افتتاح کون کرے گا؟  
Who will officially inaugurate the event?

8- فرقہ پرستی کئی تعصبات کی جڑ ہے۔  
Sectarianism is the root cause of various bigotries.

CSS-2017

To find our hidden flaws it is important to know what our enemy calls us. Our friends often praise us as per our desire. Either they do not consider our shortcomings as our flaws and consider us so dear that they hide their views to not make us feel sad, or they overlooked them. Contrary to this, our enemy fumbles our personality and find out every possible flaw. Although, he exaggerates things due to his enmity, but, it has element of reality to some extent. A friend always enhances the virtues of his friend, and enemy, the flaws. Therefore, we should be more thankful to our enemy that he makes us aware of our flaws. In this context, enemy proves to be better than friends.