

1- John said, "I am very busy now"

→ John said that he was very busy then.

2- He said, "The horse has been fed"

He said that the horse had been fed.

3- "I know her name and address," John said

John said that he knew her name and address

4- "German is easy to learn," She said

She said that German was easy to learn

5- He said, "I am writing letters"

He said that he was writing letters.

6- "It is too late to go out," Alice said

→ Alice said that it was too late to go out.

7- "He said to me, "I don't believe you"

He told me <sup>that</sup> he did not believe me.

8- He says, "I am glad to be here this evening"

He says that he is glad to be here this evening.

9- He said to me, "What are you doing?"

He asked me what I was doing.

10- "Where is the post office?" Asked the stranger

The stranger asked where the post office was.

11- He said, "Will you listen to me?"

He asked me if I would listen to him.