

EXERCISE :- I

Date: _____

1- John said, ~~He said~~ "I am very busy now."
John said that he was very busy then.

2- He said, "The horse has been fed."
He said that the horse had been fed.

3- "I know her name and address", said John.
John said that he know her name and address.

4- "German is easy to learn", she said.
She said that German is easy to learn.
universal facts & Routine activities → will not change.

5- He said, "I am writing letters."
He said that he was writing letters.

6- "It is too late to go out", Alice said.
Alice said that it was too late to go out -

7- He said to me, "I don't believe you".
He told me that he didn't believe me.

8- He says, "I am glad to be here this evening".
He says that he is glad to be here this evening.

9- He said to me, "What are you doing?"
~~He told me about I were doing~~
He told me what I were doing.

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10. "Where is the post office?" asked the stranger.
The stranger asked where the post office was.
11. He said, "Will you listen to me?"
He told it I would listen to him.

EXERCISE: II

1. Boys said, "It has been raining since morning.
We cannot play today."
Boys said that it had been raining since morning.
They could not play today.
2. She said to him, "I am leaving now and
shall return after two hours."
~~She~~ she told him that she was leaving
then & should return after two hours.
3. The girl said to me, "My father went to
the market & brought toys for me."
The girl told me that her father had gone
to the market & brought toy for her.
4. Her husband said to her, "I shall not
go to the office today as I am not
feeling well."
Her husband told her that he should not go to
the office today as he was not feeling well.

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5- My father has said to me, "I fear that you have caught cold again."
My father has told me that he fears that I have caught cold again.

6- His brother said to me, "I am not going to attend the meeting today."
His brother told me that he was not going to attend the meeting today.

7- The inspector said to the people, "We have caught the thief and he will be brought to book soon."
The inspector told the people that they had caught the thief and he would be brought to book soon.

8- The lady said to her husband, "Whether you agree with me or not I am not going to change my decision."
The lady told her husband that whether he agreed with her or not she was not going to change her decision.

9- The landlord has said to the young man, "If you do not pay your rent by evening today you will have to leave the house immediately."

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The landlord has ~~said~~ told the young man that if he did not pay his rent by evening today, he would have to leave the house immediately.

10 - His wife ^{asked} ~~said~~ to him, "Do you know that my servant stole our money?" His wife asked him if he knew that her servant stole ~~our~~ their money.

11 - Her friend said to her, "Can you spare your brook for me for a week?" Her friend asked her if she could spare her brook for her for a week.

12 - She said to him, "Can I do anything for you? Will you mind my extending help to you?" She asked him if she could do anything for him, ~~we~~ & asked whether he would mind her extending help to her.

13 - His friend has said to him, "Did I not warn you against this beforehand?" His friend has asked him if he ~~had~~ not warned him against this beforehand.

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14 - The captain said to the players, "Will you put your heart & soul in playing the game so that we may win the match?"

The captain asked the players if they would put their heart and soul in playing the game so that they may win the match.

15 - The old man said to the child, "Why did you break that window pane?"

The old man asked the child why he had broken that window pane.

16 - The teacher said, "Boys, what are you doing here? Why do you not go to your class rooms?"

The teacher asked the boys what they were doing there and why they didn't go to their class rooms.

17 - Her brother said to her, "What present should I bring for you when I return?"

Her brother asked her what present he should have brought for her when he returns.

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18- The traveler said to the cab man, "How long will you take to reach the destination? Can't you drive the cab a little faster?"

The traveller asked the cabman how long he would take to reach the destination, & if he couldn't drive the cab a little faster.

19- The old lady said, "Can you tell me where does this road lead to? Will you guide my way to the railway station, young man?"

The old lady asked if he could tell her where did that road leads to & if he would guide her way to the railway station.

20- The rich man said to the beggar, "Why do you not do any work? Do you not feel ashamed in begging arms from others?"

The rich man asked the beggar why he did not do any work & if he did not feel ashamed in begging arms from others.