English Précis & Composition (CSS/PMS)

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| **Topic** | **Number of Lectures** | **Duration (Hours)** |
| Punctuation | 1 | 3  |
| Conditional Sentences | 1 | 3  |
| Direct & Indirect Narration | 2 | 3 + 3  |
| Précis WritingFactual Text ------- PresentHypothetical Text----- ConditionalNarrative Text ----- PastTravelogue (2016 CSS)(Auto) Biography ( 2021) Speech ( FPSC 2017 )  | 3 | 3 + 3+ 3  |
| Reading Comprehension | 1 | 3  |
| Translation | 1 | 3 |
| Correction of Errors | Last 20 Minutes of Every Lecture | - |
| Class Tests of Vocabulary | First 15 Minutes of Every Lecture | - |
| Assignments | 5 per Topic | - |

**SUGGESTED READINGS as per FPSC New course outline 2016.**

1. English Grammar in Use Raymond Murphy (Cambridge University Press).

2. Practical English Usage M.Swan (Oxford University Press).

3. The Little, Brown Handbook H. Ramsey Flower & Jane Aaron (The Little, Brown & Co; Harper Collins.)

4. A University English Grammar R. Quirk & S. Greenbaum (ELBS; Longmans)

5. Write Better, Speak Better Readers Digest Association.

6. Modern English in Action Henry Christ (D.C. Heath & Co )

 English Screening Test

 Foundation/Correction of Errors

**I. Subject Verb Agreement :** Noun 2. Pronoun 3. Conjunction 4. Prepositional Phrases

**II. Parts of Speech :** 1. Quantifiers 2.Pronoun 3.Article 4.Adjective & Adverb 5.Preposition 6.Conjuction

**III. Sentence Structure**

1. Tenses 2.Narration 3. Voice 4. Conditional Sentences 5. Misplaced Modifier 6. Parallel Structure

**III. Vocabulary** 1. Synonyms & Antonyms2. Idioms3.Pair of Words. Analogy